



# City Council

FILE#: ID 25-4623

MEETING DATE: 1/28/2025

## COUNCIL COMMUNICATION

**TO:** Honorable Mayor and Council

**FROM:** Jeff Thuneman, Development Services Director

**SUBJECT:**

Discussion and Action: Professional Services Contract for the City's General Plan Update with Logan-Simpson Design, Inc. (*Jeff Thuneman*)

**FUNDING SOURCE:**

General Fund

**PURPOSE:**

To consider awarding a Professional Services Contract (500554) to Logan-Simpson Design, Inc., for a General Plan Update in accordance with City Code § 3.10.030.1.

**BACKGROUND:**

Lake Havasu City is mandated by Arizona state law to update its General Plan every ten years to ensure that it aligns with the community's evolving needs and priorities. The General Plan serves as a critical framework for guiding future growth and development, covering key areas such as land use, transportation, housing, and public services.

The last comprehensive update to the City's General Plan was completed in 2016. Over the past decade, the City has experienced changes, including population growth, economic development, and community priorities. To address these changes and to provide a strategic vision for sustainable development, it is essential to undertake a thorough and collaborative update of the General Plan.

To fulfill this requirement, the City issued a Request for Proposals (RFP) to solicit qualified firms to assist in the General Plan update. The selection process identified Logan Simpson Design, Inc., as the most qualified contractor to undertake this important project. Logan Simpson Design, Inc., has demonstrated extensive experience and expertise in comprehensive planning, community engagement, and developing strategic recommendations that reflect the community's vision and goals.

The updated General Plan will be developed through a collaborative process involving community members, stakeholders, and local government agencies to ensure it reflects a shared vision for the future of Lake Havasu

City.

The General Plan update is set for ratification in the November 2026 General Election.

**COMMUNITY IMPACT:**

Updating the General Plan will further shape the community's future in a positive and meaningful way by bringing together diverse perspectives, setting clear direction, and ensuring that the City continues to thrive and meet the evolving needs of its residents.

**FISCAL IMPACT:**

Funds are allocated and available for this purpose in the Fiscal Year 2024-25 budget.

**ATTACHMENTS:**

Selection Committee Evaluation Tabulation

Exhibit 1 - Scope of Work

Exhibit 2 - Contract Cost of Services Price Detail

**SUGGESTED MOTION:**

I move to award the Professional Services Contract for the City's General Plan Update to Logan Simpson Design, Inc., in the amount of \$225,000 plus applicable taxes, and authorize the City Manager to execute the contract on behalf of the City.



## *January 28, 2025 Regular Meeting Summary*

Line Item	Summary	Final Action
5.1	Action: Approve the January 14, 2025, City Council Regular Meeting Minutes (Kelly Williams)	Approved
5.2	Action: Resolution No. 25-3796 Ratifying the Submission of a Grant Application to th Federal Emergency Management Agency, Department of Homeland Security for the Assistance to Firefighters Grant Program for the Purchase of Automatic Chest Compression Devices (Chief Pilafas)	Approved
5.3	Action: Resolution No. 25-3801 Ratifying the Submission of a WaterSMART Water and Energy Efficiency for Fiscal Year 2024 and Fiscal Year 2025 Grant Applicaton to the Bureau of Reclamation Water Meter Upgrade Program (Vijette Saari)	Approved
5.4	Action: Resolution No. 25-3802 Approving the Submission of a Grant Application to the Arizona State Parks & Trails for Grant Funding from the State Lake Improvement Fund (SLIF) for the Lake Havasu City ADA Accessibility Project (Vijette Saari)	Approved
5.5	Action: Purchase Order Change Order Ratifying Additional Funds for the Tax and Delivery of Paint Striper from Monroe Truck Equipment, Inc., dba M-B Companies (Bill Young)	Approved for a total amount of \$500,069.17
5.6	Action: First Amendment to Cooperative Purchasing Agreement with JPMorgan Chase Bank, N.A., for Banking Services to Extend the Agreement through December 31, 2027 (Jill Olsen)	Approved
5.7	Action: Call for Executive Session Pursuant to A.R.S. § 38-431.03(A) 4:30 p.m., Tuesday, February 11, 2025 (Kelly Williams)	Executive Session Called
6.1	American Rescue Plan Act (ARPA) Community Resource Report (Trinna Ware)	Informational Only
6.2	Announce Vacancies on Lake Havasu City Boards, Committees, and Commissions (Kelly Williams)	Vacancies Announced
6.3	City Manager’s Report (Jess Knudson)	Report Given
7.1	Discussion and Action: Series #7 Beer and Wine Bar Liquor License, Ken’s Pizza ‘N Pasta, 1675 Mesquite Avenue, Ste. B/Zettel (Kelly Williams)	Recommended Approval
7.2	Discussion and Action: Professional Services Contract for the City’s General Plan Update with Logan-Simpson Design, Inc. (Jeff Thuneman)	Approved in the amount of \$225,000 plus applicable taxes