



# Administrative Services Department Procurement

2330 McCulloch Blvd N. | Lake Havasu City | Arizona 86403-5950  
928.854.0799 | [purchasing.lhcaz.gov](http://purchasing.lhcaz.gov)

## Request for Proposals General Plan Update P25-DSD-500554 ADDENDUM NO. ONE 10/14/2024

Attention is called to the following changes, additions, clarifications and/or deletions to the original solicitation and they shall be taken into account in preparing submissions:

There is no change in the opening time. **Submissions are due no later than 3:00 p.m., Arizona Time on Wednesday, October 23, 2024**, at the City Clerk's Office, 2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403 OR submitted electronically through DemandStar at <https://www.demandstar.com/app/buyers/bids/474119/details>.

Question Number	Question	Answer
1.	Are 11 x 17 pages allowed?	Reference Page 9, Section 4 – Submittal Requirements. Firms may submit 11 x 17 pages for organizational charts, photos, tables, graphs and diagrams that are identified in this section and are excluded from the maximum length of 50 pages for the proposal.
2.	Does the City have any priority tasks and/or outcomes?	Priority is to take a closer look at the Land Use Classifications and Future Land Use Map. Also, to bring the plan into compliance with ARS requirements
3.	What is the identified budget for this project?	It is City policy not to disclose project budgets as part of the RFP process.
4.	Would we be able to hold virtual briefing meetings with City Council and Planning and Zoning Commission?	The City's preference is for the briefing meetings to be conducted in person. At a minimum the briefing meeting should be conducted by the assigned project manager, or substitute key personnel approved by the City.

SIGN AND RETURN WITH PROPOSAL:

\_\_\_\_\_  
FIRM NAME

\_\_\_\_\_  
AUTHORIZED SIGNATOR