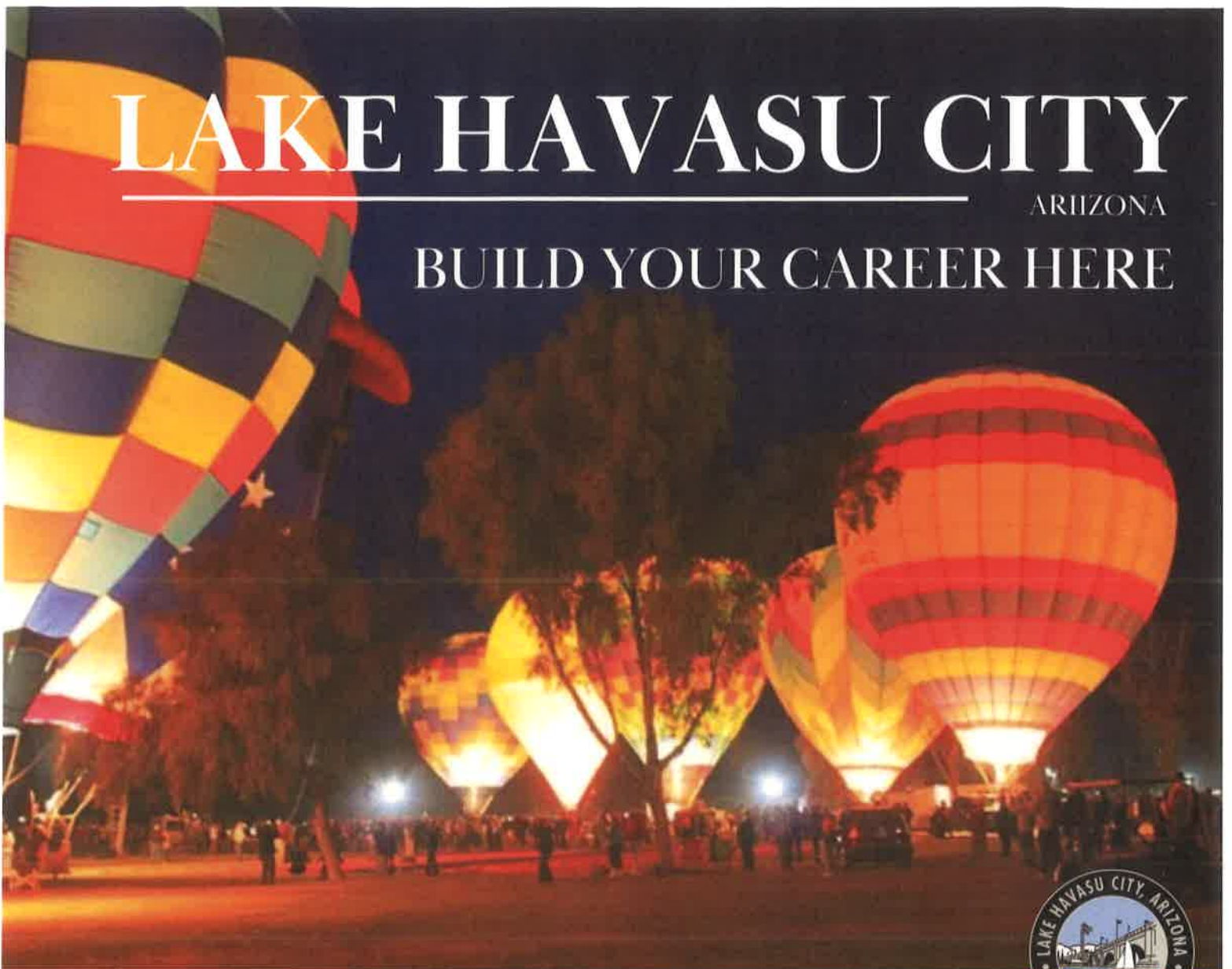


LAKE HAVASU CITY

ARIZONA


BUILD YOUR CAREER HERE



WE HAVE AN EXCITING OPPORTUNITY FOR A **HUMAN RESOURCES MANAGER**

Lake Havasu City is known for its picturesque landscapes, diverse recreational opportunities, and active community, with the city's main natural attraction being Lake Havasu, a sprawling reservoir formed by the Parker Dam on the Colorado River. This provides a perfect setting for water-based activities such as boating, fishing, jet skiing, and swimming. With the Sonoran and Mojave Deserts providing the perfect trails for hiking or your favorite off-road vehicle.



 928-453-4143

 HR@LHCAZ.GOV

 WWW.LHCAZ.GOV

OUR COMMUNITY

Home of the World Famous London Bridge, Lake Havasu City is situated on the shores of the stunning 45-mile-long Lake Havasu. Located 150 miles southeast of Las Vegas and 200 miles northwest of Phoenix, Lake Havasu City is the perfect location to live and work.

Education is a priority in our city with topnotch public and private schools. Lake Havasu City also holds an outstanding reputation for business, government, and education partnerships to provide advanced opportunities for business and leadership development, making our business and industry employers of choice.



OUR LOCAL GOVERNMENT

Lake Havasu City operates under a council-manager form of government. The Mayor and six members of the Council are elected to staggered, 4-year terms. The City Council is the legislative body for the overall policies and direction of the City and adopts the operating and capital budgets. The Council appoints the City Manager, City Attorney, and City Magistrate. Per the City Code, Department Directors are appointed by the City Manager.

Lake Havasu City provides a full array of municipal services including Administrative Services (budget, customer service, finance, information technology, payroll and procurement), City Clerk, City Manager (administration, community engagement, transit and grants), Human Resources, Legal, Development Services (building, code enforcement, planning and zoning), Courts, Fire, Parks and Recreation, Police, and Public Works (engineering, water, wastewater, streets, facilities maintenance, vehicle maintenance, and airport).

Ideal Candidate



We are seeking a customer-oriented public sector human resources professional with recruitment and selection experience. As a key member of the department's leadership team, the Human Resources Manager is a collaborative team player with superior interpersonal and communication skills and maintains open and productive relationships with their team, colleagues, and department representatives. This knowledgeable professional has a solution-oriented mindset and can develop creative employment strategies for City departments to support outstanding service delivery to the community. This forward-thinking, creative manager is well-versed in contemporary HR best practices and familiar with technology that can streamline the hiring process to reduce hiring time and enhance the overall candidate's experience.

The ideal candidate possesses any combination of education and/or experience needed to be successful in the position, such as a bachelor's degree in public or business administration, human resources, analytics or in a related field and a minimum of ten (10) years of human resources experience, including a minimum of three years in a supervisory capacity. Public Sector experience is essential, and a master's degree is desirable. SHRM-SCP or PSHRA-CP and Certified HR Manager (CHRM) Certifications are required at hire.



Key Attributes and Characteristics:

- **Visionary Leader:** A strategic, big-picture thinker with the ability to align the department's goals with citywide objectives, while ensuring the precision and consistency necessary for success.
- **Results-Driven Manager:** A hands-on leader who actively drives the department's success through guidance, support, and a focus on high-impact outcomes.
- **Human Resources Expert:** A seasoned HR professional with the technical expertise to lead and inspire a team in a fast-paced, ever-evolving environment, providing the credibility needed to navigate complex challenges.
- **Empathetic & Customer-Centric:** A compassionate leader with a strong customer focus, skilled in fostering collaborative solutions that drive departmental success and align with broader city goals.
- **Collaborative Problem Solver:** A confident, creative thinker who provides clear, actionable recommendations, working seamlessly with teams to overcome obstacles and innovate.
- **Exceptional Communicator:** A master at building positive, productive relationships across City leadership, staff, and partnering departments, ensuring alignment and trust at all levels.
- **Continuous Improvement Champion:** A dedicated mindset to streamline processes and harness technology to enhance the end-user experience, delivering efficient, high-quality services.
- **Inspirational Team Builder:** A supportive leader who cultivates a positive, team-oriented culture, empowering staff to excel and achieve their highest potential.

COMPENSATION AND BENEFITS

The hiring range for this position is \$3,713.56 - 4,410.55/biweekly. DOQ. The salary for the successful candidate is negotiated within the stated hiring range based on experience and qualifications. The full salary range for the position is \$3,713.56 - \$5,421.69/biweekly.

The City offers a superior benefits package, including a comprehensive health benefit plan offering medical, Rx, dental, and vision coverage for employees and their eligible dependents. The City pays life insurance with an option to increase coverage through voluntary life election. HSA contribution, short-term disability, retirement through Arizona State Retirement System (ASRS), optional deferred compensation opportunities, 11 paid holidays and paid time off that increases with longevity.



APPLICATION & SELECTION PROCESS

To be considered for this exceptional opportunity, please submit your application, along with a resume and a cover letter which includes your salary expectation, on the City's Career Opportunities page on our website at www.lhcaz.gov. Applications are accepted until an adequate pool of applicants are received. The first review of applicants takes place two weeks after posting and as needed afterwards. This posting is subject to close at any time, so you are highly encouraged to apply early.

Candidates are screened against criteria provided in this brochure and job specifications. Only the most highly qualified candidates receive consideration. Candidates selected to move forward in the recruitment process are subject to criminal history, driver's license, educational credentials, and personal background checks.



For questions related to this position
please contact Human Resources:
(928) 453- 4143 hr@lhcaz.gov

Scan QR code
to apply

