



# LAKE HAVASU CITY

## Abandonment / Dedication Application

Submit completed application to the Development Services Department / Planning Division:  
2330 McCulloch Blvd N. / Lake Havasu City, AZ 86403 or [planninginfo@lhcaz.gov](mailto:planninginfo@lhcaz.gov)

For specific regulatory procedures, see Lake Havasu City Code Section 14.05.04(J).

APPLICATION NUMBER \_\_\_\_\_

DATE \_\_\_\_\_

**(1) OWNER NAME / MAILING ADDRESS / CONTACT INFO**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

**(2) APPLICANT NAME / MAILING ADDRESS / CONTACT INFO (if different than Owner)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

**(3) SITE LOCATION**

STREET ADDRESS \_\_\_\_\_ TRACT \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

**(4) DESCRIPTION OF REQUEST**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(5) SUBMITTAL REQUIREMENTS**

A written legal description prepared by a registered land surveyor or civil engineer of the area of the easement to be abandoned.

**(6) APPLICATION PROCESSING TIMEFRAME & FEES**

- a) Staff reviews submittal requirements for completeness and compliance with the Lake Havasu City Code (3 business days).
- b) Staff contacts applicant for payment of fee (3 business days). Fees can be paid by credit card, check, or cash.
- c) Staff performs internal review and requests review of private utility providers. If all private utility providers and internal City departments approve the abandonment, the request will be scheduled for the next available City Council meeting (up to 45 days).
- d) City Council approves the abandonment by resolution, and the resolution is certified by the City Clerk's office (3 business days).
- e) Staff forwards certified resolution to Mohave County to be recorded (3 to 4 weeks) and mails a copy to the applicant.

**Abandonment Fee:**     \$894.04    

**(7) CONTACT INFORMATION**

- a) LHC Planning Division: Trevor Kearns, City Planner, Phone: (928) 854-0783, [kearnst@lhcaz.gov](mailto:kearnst@lhcaz.gov)
- b) Allo: 2180 McCulloch Blvd N, Phone: (307) 274-5489, [lhceasementteam@allofiber.com](mailto:lhceasementteam@allofiber.com)
- c) Frontier Comm: 3405 Northern Ave, Kingman, AZ 86409, Phone: (928) 757-0218, Fax: (928) 681-2349, [james.hansen@ftr.com](mailto:james.hansen@ftr.com)
- d) Optimum: 730 Acoma Blvd N, Phone (928) 219-4965, [timothy.colston@alticeusa.com](mailto:timothy.colston@alticeusa.com)
- e) Unisource Electric: 2749 Maricopa Ave, Phone: (928) 505-7017, [tracey.schuler@uesaz.com](mailto:tracey.schuler@uesaz.com)
- f) Unisource Gas: 2749 Maricopa Ave, Phone: (928) 505-7018, Fax: (928) 505-7016, [CJ.Fee@uesaz.com](mailto:CJ.Fee@uesaz.com)

**(8) CLARIFICATION**

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this application in accordance with ARS § 9-839.

**(9) CERTIFICATION/ACKNOWLEDGEMENT**

- a) I hereby file the above request as an authorized applicant.
- b) To the best of my knowledge, the information provided herein is accurate and true.
- c) I am aware of the steps and timeframes involved in the processing of this application.

To submit this application electronically, Lake Havasu City requires that you certify your application by submitting an electronic signature. Please type your name in the field below and click the confirm signature check box.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

CONFIRM SIGNATURE

Notice: Arizona Revised Statutes § 9-495 requires in any written communication between the City and a person, the City provide the name, telephone number, and email address of an employee to provide information if the communication: 1) Demands payment of a tax, fee, penalty, fine or assessment; 2) Denies an application for a permit or license that is issued by the City; or 3) Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the City. The employee shall reply within five (5) business days after City's receipt of a communication if authorized and able.



# LAKE HAVASU CITY

DEVELOPMENT SERVICES DEPARTMENT

2330 MCCULLOCH BLVD N ♦ LAKE HAVASU CITY, AZ 86403

[www.lhcaz.gov](http://www.lhcaz.gov) ♦ 928.453.4148

## PRELIMINARY EASEMENT ABANDONMENT FORM

*Note: To determine eligibility of easement abandonment and avoid Non-Refundable fees. If eligibility is approved, applicant must submit an Abandonment Application to Lake Havasu City's Planning Division to request abandonment of easement.*

Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Location: Tract \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Site Address: \_\_\_\_\_

Description of requested abandonment: \_\_\_\_\_

**A location map/site plan showing the proposed abandonment must be provided with this form.**

Comments: \_\_\_\_\_

Call **811** or visit [www.arizona811.com](http://www.arizona811.com) to have the utilities marked prior to contacting the utility companies.

### Utility Contact Information

<p><b>OPTIMUM</b> 730 Acoma Blvd N, LHC, AZ 86403 Phone: (928)219-4965 <a href="mailto:Timothy.Colston@AlticeUSA.com">Timothy.Colston@AlticeUSA.com</a></p>	<p><b>UNISOURCE ELECTRIC</b> 2749 Maricopa Ave, LHC, AZ 86406 Phone: (928)505-7017 <a href="mailto:tracey.schuler@uesaz.com">tracey.schuler@uesaz.com</a></p>	<p><b>UNISOURCE GAS</b> 2749 Maricopa Ave, LHC, AZ 86406 Ph: (928)505-7018, Fax: (928)505-7016 <a href="mailto:CJ.Fee@uesaz.com">CJ.Fee@uesaz.com</a></p>
<p><b>FRONTIER COMMUNICATIONS</b> 3405 Northern Ave, Kingman, AZ 86409 Ph: (928)757-0218, Fax: (928)681-2349 <a href="mailto:James.hansen@ftr.com">James.hansen@ftr.com</a></p>	<p><b>ALLO</b> 2180 McCulloch Blvd N, LHC, AZ 86403 Phone: (307)274-5489 <a href="mailto:lhceasementteam@allofiber.com">lhceasementteam@allofiber.com</a></p>	<p>Lake Havasu City Engineering Division 900 London Bridge Rd, LHC, AZ 86404 Phone: (928)453-6336 <a href="mailto:engineeringinfo@lhcaz.gov">engineeringinfo@lhcaz.gov</a></p>

**Submit to Lake Havasu City ENGINEERING Division only AFTER ALL 5 utility providers have approved**

	<u>Date Approved</u>	<u>Date Denied</u>	<u>Signature of Reviewer</u>	<u>Date Responded</u>
Optimum	_____	_____	_____	_____
Unisource Electric	_____	_____	_____	_____
Unisource Gas	_____	_____	_____	_____
Frontier	_____	_____	_____	_____
Allo	_____	_____	_____	_____
LHC Engineering	_____	_____	_____	_____