



LAKE HAVASU CITY Subdivision Application

Return completed application to the Community Investment Department

2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403 Phone: 928.453.4148 Website: www.lhcaz.gov

For faster processing, email completed application to: planningapplications@lhcaz.gov

For platting procedures, see Lake Havasu City Code Sections 13.12.060 and 13.12.120

CLICK HERE

APPLICATION NUMBER _____

DATE _____

(1) OWNER NAME/MAILING ADDRESS/CONTACT INFO

PHONE _____
EMAIL _____

(2) APPLICANT NAME/MAILING ADDRESS/CONTACT INFO (if different than Owner)

PHONE _____
EMAIL _____

(3) SITE LOCATION

ADDRESS _____

ASSESSOR PARCEL ID _____ TRACT _____ BLOCK _____ LOT _____

(4) PROJECT INFORMATION (if applicable)

Number of Units: _____ Zoning: _____ Property Size Sq. Ft.: _____ Acres: _____

(5) SUBMITTAL REQUIREMENTS

a) Preliminary Plat

- i) 2 ea. 24" X 36" Preliminary Plat
- ii) 2 ea. 8.5" X 11" Preliminary Plat

b) Final Plat

- i) 2 ea. 24" X 36" Final Plat (after Preliminary Plat approval)
- ii) 2 ea. 8.5" X 11" Final Plat (after Preliminary Plat approval)
- iii) 2 copies preliminary title report or title insurance policy issued within the preceding 30 days
- iv) Articles of incorporation and private deed restrictions
- v) Condominium projects require a declaration which includes information required by A.R.S. Title 33, Chapter 9

(6) APPLICATION PROCESSING TIMEFRAME & FEES

a) Preliminary Plat

- i) Staff performs internal review (10 business days).
- ii) Preliminary Plat request will be scheduled for next available Planning and Zoning Commission meeting (up to 45 days).

b) Final Plat

i) Staff performs internal review (30 business days).

ii) Once all requirements of the Preliminary Plat, conditions of approval, and these regulations have been met and upon approval by the City Engineer, the Director shall schedule the Final Plat for City Council approval (up to 30 days upon completion of review).

iii) If Final Plat is approved by City Council, the Community Investment Department Director will sign the Mylar and applicant is responsible to file it with Mohave County www.mohavecounty.us.

Subdivision \$1,164.38

Final Plat Amendment \$678.38

(7) CONTACT PLANNING FOR FURTHER INFORMATION

Stuart Schmeling, Zoning Administrator 928.854.0714 schmelings@lhcaz.gov

Luke Morris, Planner 928.854.0722 morrisl@lhcaz.gov

(8) CLARIFICATION

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the procurement of this license in accordance with ARIZ. REV. STAT. § 9-839.

(9) CERTIFICATION/ACKNOWLEDGEMENT

- a) I hereby file the above request as an authorized applicant.
- b) To the best of my knowledge, the information provided herein is accurate and true.
- c) I am aware of the steps and timeframes involved in the processing of this application.

To submit this application electronically, Lake Havasu City requires that you certify your application by submitting an electronic signature. Please type your name in the field below and click the confirm signature check box.

SIGNATURE _____

DATE _____

CONFIRM SIGNATURE