

Wednesday, August 19, 2015 at 5:44 p.m.

MEETING MINUTES

Lake Havasu City Police Facility Meeting Room
2360 McCulloch Blvd. N., Lake Havasu City, AZ

www.lhcaz.gov

1. Call to Order

A quorum being present, Chairman Kelley called the Airport Advisory Board meeting to order at 5:44 p.m.

2. Pledge of Allegiance

Chairman Kelley led the Board in the Pledge of Allegiance.

3. Roll Call

Terrie Haas conducted a Roll Call of the Board members:

Regular Members Present: Balis Kelley, Louis Worthy, Jeff Sayre

Regular Member Absent: Mark McKenna, David McNary, George Molitor

Regular Alternate Present: Bill Boyer

Staff: Steve Johnston, Gary Parsons, Terrie Haas, R.N. Mendoza

4. Approval of May 20, 2015 meeting minutes.

Chairman Kelley called for a motion to approve the minutes of the meeting held May 20, 2015. Bill Boyer made the motion to approve. Louis Worthy seconded the motion. The motion carried unanimously.

Chairman Kelly called for a moment of silence as Vice Chairman George Molitor passed away recently.

5. Call to the Public

Chairman Kelley requested a Call to the Public for any comments and issues to address. There were none.

6. Council Action Update

Chairman Kelley requested a Council Action Update. Staff commented there were none.

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7. Chairman Report

Nothing at this time.

8. Airport Supervisor Report

- Increased military traffic. Estimated fuel gallons sold for 2014 was 277,500 and 2015 is estimated to be 491,600 gallons, which is a significant increase.
- ADEQ Underground Fuel Tank inspection was completed.
- Warranty work on the runway was done on August 19, 2015. Final inspection will be done on September 1, 2015 by ADOT. Final invoice will not be available until the end of calendar year 2015.
- Work is underway for Site #4 Hangars and the foundations are being laid.

9. Discussion Items & Possible Action

a. RFP Engineering & Planning for Airport – *discussion*

Staff met with FAA and is requiring a separate RFP for Engineering and a separate RFP for Planning. Staff completed a draft copy of the Engineering RFP and was routed for approvals. Staff will be sending the Engineering RFP to FAA & ADOT for comments once draft is approved.

b. RFP –North Ramp Hangars – *review & report on project*

This process is on hold at this time.

c. FAA/ADOT ACIP - *discussion*

Staff met with ADOT/FAA with regards to the ACIP. FAA has approximately \$500,000-\$600,000 in federal grant funding banked. Staff indicated that a new ACIP list will be finalized for the next five (5) years per direction of the FAA/ADOT and the upgrade to the electrical vault will be prioritized first since there is more than adequate funding to cover the costs.

d. “Wings, Wheels & Waves” ~ March 5, 2016 – *discussion*

Chairman Kelly mentioned that he is working on four aircraft to be flown-in that costs approximately \$5,000.00 per aircraft. Chairman Kelley invites the members of the Airport Advisory Board.

The next open house committee meeting is scheduled for August 27, 2015 at 5:30 p.m. at the airport terminal.

e. Nomination & Appointment for Chairman and Vice-Chairman – FY 2015-2016

On a motion made by Louis Worthy and seconded by Bill Boyer, Mr. Balis Kelley was appointed Chairman of the Airport Advisory Board. On a motion made by Balis Kelley

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and seconded by Bill Boyer, Mr. Louis Worthy was appointed Vice Chairman of the Airport Advisory Board. Unanimously approved, motion passed.

f. **Recognition of Local Aviation Contributors** – *discussion & possible action*

Staff recommends tabling the discussion for a future meeting.

10. Future Agenda Items

- a. RFP Engineering & Planning for Airport
- b. RFP – North Ramp Hangars – *discussion*
- c. FAA/ADOT ACIP - *discussion*
- d. “Wings, Wheels & Waves” ~ *March 5, 2016 – review of event*
- e. Recognition of Local Aviation Contributors – *discussion & possible action*

11. Future Meeting Date – Wednesday, September 16, 2015 @ 5:30 p.m.

12. Adjournment

Chairman Kelley made a motion to adjourn the meeting and was seconded. The meeting adjourned at 5:58 p.m.