

**Monday, December 17, 2018 at 6:00 p.m.**

## **MEETING MINUTES**

Lake Havasu City Police Council Chambers  
2360 McCulloch Blvd N., Lake Havasu City, AZ 86403

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### **1. CALL TO ORDER**

A quorum being present, Chairperson Welte called the Parks and Recreation Advisory Board meeting to order at 6:00 p.m.

### **2. PLEDGE OF ALLEGIANCE**

Chairperson Welte led the Board in the Pledge of Allegiance.

### **3. ROLL CALL**

Cheri Kowalski conducted a Roll Call of the Board members:

Regular Board Members Present: Chairperson Scott Welte, Vice-Chairperson Jason Keough, Rick Knotts, Ashley Pascual, Robert Smith, Lauren Vedder, Mark Zieff

Absent: Chuck Vaughn

Council Member Present: Michele Lin

Parks & Recreation Staff Present: Mike Keane, Cheri Kowalski

### **4. CALL TO PUBLIC**

Chairperson Welte requested a Call to the Public for any comments and issues to address. Four people from the community in attendance.

- David Rossing President of the Lake Havasu City Pickleball Association addressed the Board as it relates to upcoming funding. He stated two years ago the City funded four courts that were completed in April this last year at Dick Samp Park. The courts were completed 100% with City money. The City spent money on site development for Dick Samp Park for a commitment of 16 courts. The City Manager and former Mayor made public statements that they would build eight courts with lights at Dick Samp Park and they built the first four but the last four the funding was not there because of the spending limitation. The Mayor also made it clear in our discussions about those four courts that the City front loaded the cost of those courts a 100%. He expected that the Pickleball Association would come forward with money to bring to the table to build the next four courts. To date we have put in approximately \$8k worth of enhancements at Dick Samp

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Park those included wind screening, gravel around the courts, benches, and sunshades. Currently our sister organization Lake Havasu Courts that is a 501C3 has \$50k ready to bring to the table for the next four courts. What the group is looking for is for the Parks and Recreation Advisory Board to recognize that they have a commitment to honor what the City challenges them to do. They would like to be considered in their recommendations to the Council that you will include the cost of those lights and courts in this next CIP Budget.

## 5. MINUTES

### 5.1 Approval of November 26, 2018 Meeting Minutes

- Member Pascual made a motion to approve the meeting minutes of November 26, 2018 as written, seconded by member Keough and carried by the following vote:

**AYE: 7 – Welte, Keough, Knotts, Pascual, Smith, Vedder, and Zieff**

## 6. COMMUNICATIONS, ANNOUNCEMENTS, PARKS & RECREATION MANAGER REPORT

### 6.1 Introduction of New Student Board Member – Lauren Vedder

Lauren addressed the Board, she is 16 years old and is a sophomore at Lake Havasu High, she wanted to be more involved and represent the teens in the community.

### 6.2 Parks and Recreation Mangers Report

Mike Keane provided updates to various items:

- The Parks and Recreation Department has received several donations over the last month. We would like to recognize those groups for their assistance towards our scholarship funds. The Fire Fighter Charities donated \$5k, Elks Lodge Youth Grant Program donated \$4k, Relics and Rods Club donated \$500, and \$500 from Mt. Olive Church.
- Currently 125 youth are registered for our Youth Basketball Program. We still have room for 3<sup>rd</sup> through 6<sup>th</sup> grade girls. Unfortunately, the boys are full.
- There are currently 117 children registered in our Winter Break Camp which will be starting next week and will run Wednesday, Thursday, and Friday of each week.
- The Elks Lodge also hosted a Hoop Shoot at the Aquatic Center for the After School Program on December 13 where 90 children showed off their free throw hoop shooting abilities.
- Free Community Dinner last Friday evening where we served approximately 1150 dinners. There was over 600 at the first seating and approximately 550 at the second.
- The Aquatic Center will be closed on Christmas Day as well as New Year's Day. There have been additional open swim times added while the students are out of school. Check the website for details.
- The next session of Swim Lessons will begin January 7 and will run through January 30.
- The Havasu Stingrays Swim Team will be hosting a swim meet January 25 through 27.
- Buddy the Elf is having a cookie decorating party at the Community Center on December 20 at 5:30p.m.
- AZ Collectibles and Firearms Show will be held on December 29 and 30.
- Blood Drive will be held January 8 through January 10.
- The Educational Tour Group will be hosting a Pasta Dinner January 19.
- Out in the parks you will start to see the renovations of the restroom project being started.

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## 7. PUBLIC HEARINGS

### 7.1 Discussion: CIP Discussion

Parks and Recreation Manager Mike Keane recapped with the Board the six projects that were submitted by our department as part of the annual CIP process. Those projects included the Aquatic/Community Center Renovation, Aquatic/Community Center Thermal Storage, SARA Park Ballfield Improvements, Aquatic Center HVAC, Dick Samp Pickleball Courts and Parking Improvements, Mesquite Park Restroom and Shade Structure. Keane explained to the Board to take caution with some of pricing noted on the handouts as some of the pricing have been adjusted and will continue to be adjusted as the engineers look at the construction management cost are not listed there. Some costs and years could be adjusted based on available funding. There were over 50 projects submitted from all of the departments within the City. Those projects range from Fire Station improvements, Police Station improvements, Court House improvements, road projects, wash projects, water and wastewater improvements, as well as airport improvements. As you can see our six projects will stand up against some stiff competition as well as other projects that are out there. Each project is ranked throughout 16 categories'. Some of those categories include legal mandate, public health and safety, operating cost impact to the general fund, the economic impact to the City itself, percentage of population benefiting, environmental impact, and project cost. Keane attended a working CIP meeting this afternoon. The goal of today's meeting was to evaluate and make recommendations to the ranking of each of the projects. There were some changes staff felt needed to be made, mostly so all projects were being seen from the same point of view. Those scores are now being adjusted based off of their recommendations to the working group; those scores will then show the priority of the projects. Currently Engineering will be verifying those cost estimates and then Finance will identify the amount of funding that is available and which years. The goal is to have that information back in a month. We are still early in this process of identifying the amount of funding and which projects will be able to be accomplished of our six out of the 50 submitted projects.

- *Board member Zieff asked if our projects were numbered any way.*
- *Keane replied they are not.*
- *Board member Keough asked what the total CIP budget is for next fiscal year.*
- *Keane responded we have not heard that yet.*
- *Board member Keough asked if there is a precedent for the total CIP budget that would be earmarked for Parks and Recreation.*
- *Keane replied it is not divided up that way, it is based off of scores and depends on the amount of funding available.*
- *Board member Pascual asked about the Dick Samp Pickleball Court project; the description stated the demand has risen for the next set of courts to be built. How many courts will be built in the next set?*
- *Keane responded four more courts in the next set.*
- *Board member Pascual asked if the City Council approves the CIP budget as a multi-year plan or is it only year to year.*
- *Keane replied the City Council can only approve a one-year budget per state law.*
- *Board member Zieff stated it looks like you are generous towards the SARA Park project for next year. If you were to pick one to drop off in the FY19/20 what would it be.*

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- *Keane responded he didn't look at it in those years form he was looking at it as overall six projects that we do need all six of them to be accomplished. That is the recommendation he has received and agreement of the Board as what they think as priorities moving forward.*
- *Board Member Keough asked if the \$150k on the sheet for the Dick Samp Pickleball Projects takes in account for Pickleball association is going to donate \$50k.*
- *Keane responded that number does not take that into account. That estimate was based off of what the City spent on the first four courts.*
- *Board member Keough asked if the current parking lot there is blacktop or road base.*
- *Keane replied it is blacktop and it is very insufficient for the programs that currently go on. If we were to add anything else, he would push for additional parking.*
- *A discussion took place regarding how many parking spaces would be needed and at what point would they, should they be built.*
- *Board member Keough asked if the Board would have another opportunity to weigh in.*
- *Keane responded we will have a better understanding of true cost once the Engineering Department goes through the projects and what the projects will cost. At that point we will bring them back here to discuss before it is sent to Council.*
- *Board member Zieff stated he liked that Mr. Keane was diverse in his selection of improvements across the Parks and Recreation.*
- *Board member Pascual wanted to understand the process more. She asked when this goes to the City Council at their retreat is when these items are first discussed.*
- *Keane stated they will see a portion of them, there will be some questions and direction after what the recommendation of City staff is. Really what the budget will look like.*
- *Board member Pascual asked if there was any type of negotiating or pitching of projects.*
- *Keane replied I hope we receive some guidance and direction from Council on what projects are important to them.*
- *Board member Pascual stated she was not aware of the investment the Lake Havasu Pickleball Association had put up to leverage the funding from the City's budget and she wondered if that same approach might be helpful with the SARA Park improvements because that is a big ticket and there are multiple sporting organizations that can get use from that in addition to the whole community. She was wondering if that is an opportunity to come together and follow the example that was set with the Pickleball Association.*
- *Council Liaison Lin stated all of the Council members are going to be meeting with a consultant before the retreat and discuss with her what their thoughts are. She would like to know what this Boards priorities are with these projects so she can bring those to her before the retreat.*
- *A discussion took place amongst the Board members as to what their priorities were. Council Member Lin took notes so she can bring that information to the consultant and the retreat.*
- *Chairperson Welte opened this agenda item up to the public.*
- *Doug Carr with the Lake Havasu Pickleball Association stated he feels Pickleball should be the number one priority because it is only \$100k out of the City's pocket. SARA Park is \$20M at build out. Pickleball was not in the CIP last year because they did not want to put it in there because of the spending limitation. It is good that it is on the list. This is something that we need. We had over 35 players at Dick Samp today and he wasn't sure how many were at the Aquatic Center, the church had 24 players, Los Lagos had 12 – 15 players. We need Pickleball Courts. For six months of the year Dick Samp is being used a lot. Bullhead City has another eight being built and they are talking about*

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building 20 indoor courts. In other cities they are building 24 courts at a time. He is glad they are getting on the budget. He stated I know "SARA Park" build it they will come, well Pickleball is here. We could bring people in if we had more courts to have more tournaments.

- Chairperson Welte stated the City conducted the Field Needs Assessment and that is where they got their numbers for the ballfields needed in town. That was something that was done and passed onto us. That is where the SARA Park project comes into priority.

### **8. FUTURE AGENDA ITEMS**

- CIP Update
- Teen Break Survey Results
- Water Department Tour

### **9. FUTURE MEETINGS (fourth Monday of each month)**

- January 28, 2019
- February 25, 2019

### **10. ADJOURN**

- Meeting adjourned at 6:40 p.m.