

**Monday, September 24, 2018 at 6:00 p.m.**

## **MEETING MINUTES**

Lake Havasu City Police Council Chambers  
2360 McCulloch Blvd N., Lake Havasu City, AZ 86403  
[www.lhcaz.gov](http://www.lhcaz.gov)

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### **1. CALL TO ORDER**

A quorum being present, Chairperson Pascual called the Parks and Recreation Advisory Board meeting to order at 6:00 p.m.

### **2. PLEDGE OF ALLEGIANCE**

Chairperson Pascual led the Board in the Pledge of Allegiance.

### **3. ROLL CALL**

Cheri Kowalski conducted a Roll Call of the Board members:

Regular Board Members Present: Chairperson Ashley Pascual, Jason Keough, Chuck Vaughn  
Vice-Chairman Scott Welte, Mark Zieff

Regular Board Members Excused: Rick Knotts

Regular Board Members absent: Leo Biasiucci, Robert Smith

Council Member Present: Michele Lin

Parks & Recreation Staff Present: Mike Keane, Cheri Kowalski

### **4. CALL TO PUBLIC**

Chairperson Pascual requested a Call to the Public for any comments and issues to address. Four people from the community in attendance.

### **5. MINUTES**

#### **5.1 Approval of June 25, 2018 Meeting Minutes**

- Member Vaughn made a motion to approve the meeting minutes of June 25, 2018 as written, seconded by member Keough and carried by the following vote:

**AYE: 5 – Keough, Pascual, Vaughan, Welte, and Zieff**

## 6. COMMUNICATIONS, ANNOUNCEMENTS, RECREATION SERVICES MANAGER REPORT

### 6.1 Recreation Services Manager Report

Mike Keane provided updates to various items:

- The Recreation After School Program has an average of 480 registered participants.
- The After School Fishing Program in conjunction with AZ Game and Fish began on September 10.
- The After School Program Youth Performing Arts will perform the “The Rockin Tale of Snow White”. Starting at Oro Grande and their first performance will be on October 5 at 4:00 p.m.
- Youth Flag Football and Jr. Cheerleading games start on October 6 at Starline School Fields.
- The Fall Fun Fair is October 13; Sarah Ross our Program Coordinator is currently accepting booth vendors for that event.
- The Recreation Department is currently accepting registration for the London Bridge Days Youth Talent Show, scheduled for October 25 at 6:00 p.m. under the bridge.
- LHHS Swim Team has two remaining home meets this season; September 26 and October 18.
- Havasu Stingrays Swim Team reports a record number of athletes over 80 participating in their program.
- Registration is open for October Swim Lessons. We have two new additions to our Aquatic offerings; Saturday morning swim lessons as well as a Saturday morning lap swim 9:30 a.m. – 10:30 a.m.
- Special Olympics will finish their season October 13.
- Ozone system installation is currently underway and expected to be completed in early October.
- Mesquite Splash Park will close on October 31 and reopen on April 1.
- The After School Programs and Elks Soccer Shoot is October 4.
- Havasu Community Health Fair October 6.
- Blood Drive October 9 – 11.
- Tree Dedication October 13.
- Western Welcome BUNCO October 15.
- AZ Collectibles & Gun Show October 27 & 28.
- On September 20 Council Member Coke and Council Member Lane as well as Parks and Recreation Advisory Board Members Welte and Zieff and I attended the renaming ceremony at the BMX track. The new name will be Lake Havasu City BMX.
- On September 29 in conjunction with BLM we will be celebrating National Public Lands day with a few projects around the SARA Park trailhead from 8:00 a.m. – 10:00 a.m.
- Concerts in the Park at London Bridge Beach will be every Friday in the month of October starting at 5:00p.m.
- The Annual Pineapple Race will be held October 4 at London Bridge Beach.
- IJSBA World Jet Ski Finals will take place September 29 – October 7. A Free Style Competition will be held on October 6 in the channel.
- A Breast Cancer Awareness walk will be held October 6 at Rotary Park.
- Fall Fun Fair at Rotary Park on October 13 from 3:00p.m. – 8:00p.m.
- Strides for Hope will be on the property on McCulloch and Querio on October 13.
- The Rae of Hope 5k will also be on October 13 at the Grand Island Park.
- October 18 – 20 will be Relics and Rods Run to the Sunday.
- Taste of Havasu is October 23 at SARA Park Rodeo Grounds.
- Youth Talent Show October 25 on the stage under the London Bridge.

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- Pumpkin Festival will be October 26 & 27. A change of location for this event this year will be utilizing the property located on the corner of McCulloch Blvd. and Querio Dr.
- London Bridge Days parade with a theme of Celebrate the Lake will be October 27.
- COPA Soccer Tournament October 26 – 28 at Rotary Park and Cypress Park.
- Boy Scout Pancake Breakfast on October 28 at the stage under the London Bridge.
- Save a Life Domestic Violence Awareness Walk October 28 at Rotary Park.
- Lake Havasu Grand Prix October 29 at the Island Track by Rotary Park.
- Fright Night on McCulloch Blvd. on October 31.

## 6.2 Election of Officers

- Board Member Zieff made a motion to nominate Scott Welte for Chair, seconded by Ashley Pascual and carried by the following vote:  
**AYE: 5 – Keough, Pascual, Vaughan, Welte, and Zieff**
- Board Member Welte made a motion to nominate Jason Keough for Vice- Chair, seconded by Mark Zieff and carried by the following vote:  
**AYE: 5 – Keough, Pascual, Vaughan, Welte, and Zieff**

## 7. PUBLIC HEARINGS

### 7.1 Presentation: Submission of Community Investment Projects

Parks & Recreation Manager Mike Keane presented to the Board the projects that he has chosen to be considered through the process. He brought them to this Board to discuss them and decide if there are any additional projects that may be added.

- All projects submitted are lumped together and then prioritized based on funding, community need, and contractual obligations they need to abide by and fulfill.
- Projects asked to be considered are; Aquatic Center HVAC systems estimated cost of \$1.8M, Aquatic Center/Community Center Thermal Storage estimated cost of \$250k, Aquatic and Community Center Renovation estimated cost of \$2.8M, Mesquite Park Restrooms and Shade Structure estimated cost of \$3k, Dick Samp Pickleball Courts and Parking Improvements estimated cost of \$150k, and Phase I of SARA Park ballfields at an estimated cost \$20M.
- *Board Member Vaughan asked how long has the facility been on Solar*
- Keane responded between five and ten years.
- Board Member Vaughn stated didn't that company come in and replace HVAC systems at that time.
- *Keane responded those are on the Community Center side. Currently we do not have any HVAC on the pool side. This would dehumidify the air as well as add some cooling to that area.*
- *Board Member Vaughn asked about the improvements to the Aquatic/Community Center.*
- *Keane explained how the new roadway would come in by the old carousel and then the main parking lot would become the actual entrance to the building.*
- *Board Member Vaughn stated there is nothing in there about Body Beach, are they waiting for the City to purchase that before we put anything into our CIP. He also asked about the new State Park (Riviera).*
- *Keane responded by the water area will be controlled by State Parks, the Water Resource Center is an area of conversation that is more on the City's property towards the Hwy. That CIP would be*

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*coming from a different department. As far as Body Beach there is money in this fiscal year to negotiate with the State to purchase a portion of that land.*

- *Board Member Vaughn asked with the new Prop 409 going through do you see them raising our budget so we can get more CIP projects done.*
- *Keane replied he does not have a good feel for that yet. It is still early in the process and we haven't started talking budget wise. That process will start in January after the City Council retreat.*
- *Chairperson Pascual asked Keane to remind her of the process. He presented these options to the group; are they prioritized. What is the next step?*
- *Keane responded the next step is the Engineering Department will meet with the assigned departments to discuss and refine projects, scopes, and costs necessary for all proposed projects and assist with the completion of the CIP project detail forms. Completed forms will then be submitted by the department to the assistant City Engineer. The administrative services director will analyze the City's ability to fund and support these major expenditures by December 7. During the Council retreat staff will obtain the direction from the City Council and City Manager.*
- *Contractual obligations will come first and then executive staff will meet and determine what projects will take priority.*
- *Chairperson Pascual stated it seems like the process is staff driven and the only opportunity for the public input is through this Board and then not until January when it's made into a more republic format at the retreat or Council meeting.*
- *Keane replied this is the first time I have gone through this process and the reason I picked these projects is because of the public input I have received over the last two years and this Board has been part of those discussions and hearing from our local residents of what projects they feel are important to them.*
- *Board Member Keough asked if these projects are prioritized.*
- *Keane responded he did not prioritize them.*
- *Board Member Keough asked how do we go about doing that; will we have another opportunity to see where we are and what we try and fight for.*
- *Keane replied he is not sure. This is his first year of going through this process. He has not seen what any of the other directors have submitted.*
- *Council Liaison Michelle Lin stated we have a new City Manager and the process may change. Her suggestion is if you have some concerns she would bring it to Mr. Keane now so he can bring that to the City Manager. The projects Keane is proposing will not necessarily come in front of the City Council. If you want something prioritized she believes this would be the time to tell Mr. Keane so, he can bring that forward.*
- *Board Member Welte stated his concern is back to SARA Park which was already in the process and seems like we are starting over with that.*
- *Keane replied yes, there was no money ever funded for SARA Park other than the design work. That request will be put back into the CIP for prioritization as well as then Council can give us the direction at the retreat. If SARA Park is going to get funded more than likely it would be through a loan or other funding mechanism.*
- *Council Liaison Michelle Lin stated she believes there is in this budget coming up a portion set aside for SARA Park.*
- *Keane responded correct he believes in next year's CIP there is 2.75M to complete one field.*

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- Board Member Zieff said there has been some conversation regarding maintaining the fields. He was wondering if anyone has looked into astro turf compared to grass.
- Keane responded those numbers were looked at originally; the sheer space of the prices is very high upfront cost. It will pay for itself eventually but you could be talking 20-30 years to pay off that difference.
- A discussion took place regarding the Mesquite Park and the hours of operation.
- Keane responded we have run the park year around the last two years and it hasn't seen the usage during the winter months that justify the chlorine and staff going up to check the pool chemicals three times a day.
- Board Member Chuck Vaughan asked if the ballfields are going to be on the racetrack side.
- Keane responded they will be on the west side of the racetrack. There are existing fields on the east side. We would update those fields and new fields would sit on the west side of the racetrack.
- Board Member Zieff stated he was hoping Mr. Keane would be open to a couple of ideas on his CIP improvements before we prioritize the list he gave us. The front sign at the Aquatic Center is covered by parking structures and we could revamp that and make a more visible sign.
- Keane replied in the Aquatic/Community Center renovation package it is a whole facelift, the building would look completely different.
- Board Member Vaughan stated the bulk of the Mesquite Park improvements would be the restrooms.
- Keane responded we have bid the restrooms about three times. We have come to the conclusion that restrooms cost about \$250k.
- Board Member Zieff asked if we are looking at improving some parks within our CIP or is it just the Aquatic/Community Center.
- Keane responded some of the parks would be in Capital Outlay he would question what you have as an idea for improvements to what park.
- Board Member Zieff stated while he was doing the surveys last year he noticed there was some sidewalks missing on the west end of London Bridge Beach. He thought this would be a good time to put some money aside.
- Keane stated it would probably not need to be a CIP it would go in our Capital Outlay.
- Board Member Zieff stated he had people asking him about the restrooms being closed at London Bridge Beach during the holiday weekends.
- Keane responded that is in this year's budget to replace all of the restrooms at London Bridge Beach as well as Rotary Park. It is a flow issue. They cannot handle the demand the pipes are simply too small.
- Chairperson Pascual stated personally SARA Park is the shining star that will be used by local residents and will also help our economy and be able to bring in tournament play and be enjoyed by residents. She also thinks the Aquatic Center is used heavily and one complaint we consistently hear is that when you try and hold family gathering or birthday parties it is really gross unless you are underwater. It will be a huge benefit to the community as well. The Dick Samp parking issue the residents will appreciate that. They are all worthwhile projects.
- Board Member Zieff asked Council Liaison Lin what she feels could be past.
- Keane responded it is too early she has not even seen what streets or any other departments have submitted.

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- Board Member Zieff asked is it feasible to look at 5M for the first three projects. If we really want to get started on SARA Park is a 25M dollar budget event feasible?
- Keane replied his personal opinion he believes if we are to go forward with SARA Park it will take an alternate funding source. That project is a little separated from the rest of these projects. We also do not know what the other departments are submitting.
- Council Liaison Lin stated when you look at the CIP budget this year from last year it is completely different. Things can change within six months. She did ask are there more thoughts of putting in more Pickleball Courts in.
- Keane responded in this proposal it would be improve parking as well as for additional courts. There is a master plan to Dick Samp Park that will include the 16 courts as well as the parking area.
- Board Member Zieff said so you are saying that Parks and Recreation's budget will allow you to do more parking up there to that point he was thinking can't we do that to the London Bridge Beach parking lot? Is that our property to expand? We have had many problems down the with parking. Do you have the power or is that a City thing?
- Keane responded as a City we do not own any additional land around London Bridge Beach for parking so therefore we cannot build on it. At Dick Samp we did master plan for that additional parking lot.
- Board Member Zieff said so to improve parking down there we would have to give away on sidewalk space, camp host space, dumpster space, loading zone space, dead space on the west end of the clubhouse. He feels you could expand with the City property six or seven spaces. He would like to see this revisited.
- Keane responded it is a very crowded parking lot and at this time it is just not enough space to warrant a project to that scale. There is just not an area to expand into.
- Board Member Zieff asked who is in charge of deciding what areas can be expanded into. What department would that be so we can pursue that.
- Keane responded the majority of that land around there is State Lands.
- Board Member Zieff stated the west end of the pump house there is a couple of basketball courts worth of space that could be developed for parking. He is going to start writing down references from the handicap companies with wheelchair services bringing people down and having no access and they are unloading into the parking lot which is dangerous. He would like to see something more; unloading zones, more emergency vehicle parking, there is none of that down there.
- Keane replied we did just add two loading zones by the recommendation of this board.
- Board Member Zieff responded yes and we don't have a sign for that. Half of the tourist would be confused.
- Keane responded that he will look into that and get a sign posted.
- Board Member Vaughn asked about the land above Rotary Park that we have discussed does that need to be in your CIP budget.
- Keane replied he does not think that will raise to the dollar amount of a CIP project.
- Chairperson Pascual stated she would like for SARA Park not to be put on the back burner because it is such a large project. Also considering how it can be broken down into stages and included in every CIP overtime until it is done.
- Keane replied he believes those are the conversations that will go on over time is how can we break that apart. Some of the infrastructure has to go in initially in order to have the restroom facilities

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*the water, the sewer, the electrical already there. There are all kinds of ideas talked about how can we make SARA Park happen.*

- *Board Member Keough stated it seems like a year ago we had that conversation we heard about phase one of SARA Park would be not a whole lot of useable area it would cover a lot of that infrastructure. The cost to level everything off was very considerable that was included in phase one.*
- *Keane replied that is what he has resubmitted is that phase one project.*
- *Board Member Welte stated his consideration of these is what can the City recoup as far as revenue and what will bring in revenue. Obviously the Aquatic Center needs help it is old and needs to be updated. Bringing in tournaments for Pickleball or SARA Park we are bringing in revenue for the City. Eventually will pay for themselves verses a shade structure or a restroom at another park.*
- *Keane responded he believes our Administrative Services Director as they go through them she does take those into some consideration of some return on investments.*
- *Board Member Zieff asked if we had to put money in the budget for Teen Break if we are going to bring it back.*
- *Keane responded that would not be part of the Community Investment Program.*
- *Board Member Vaughn asked if under phase one at SARA Park if he knows we do not have any effluent out there have they added to that cost to put that in.*
- *Keane replied everything is built with effluent in mind for the future going forward including to be able to switch over to effluent at a later date. Currently that is still in the longer term plan to get effluent to that part of town.*
- *Chairperson Pascual asked if we could have this on the agenda for another discussion.*
- *Keane responded the Engineering Department will meet with all of the departments and directors by November 5 so he will update the Board with where those projects stand and what we are looking at.*
- *Board Member Zieff asked if by Octobers meeting we will have more of a prioritization lined out.*
- *Keane replied this is very fluid. As we have seen in the past there has been projects included and four years down the road they get shifted around based on need or pulled out because of bigger projects that we needed to take care of. The Council approves a one-year budget and they will approve a one year CIP with that.*
- *Board Member Keough stated he wants to know more about what else is going into this. When he looks at these some of these projects look like they can be merged together.*
- *Keane responded he pulled those projects at the Aquatic Center apart just in the realm in case there was the availability of a couple hundred thousand here or there instead of one large project.*
- *Board Member Zieff asked if he wanted to have a Plan B for SARA Park of 10M instead of 20M so they could squeeze half of your development plan up.*
- *Chairperson Pascual responded she believes most of that is going towards the infrastructure.*
- *Keane replied correct most of that is the infrastructure and those conversations are going on if we had 3M what could we do.*
- *Board Member Keough asked if there is a chance we could get a look at those slides on SARA Park and an overview and what those proposals were.*
- *Keane responded yes he will get that out to everyone.*
- *Chairperson Pascual opened it up to the public.*

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- *Doug Carr President of the Pickleball Association stated it was good to hear Mr. Keane talk about Pickleball and the parking lot. They definitely need parking. When baseball and Pickleball are both going you are parking on the street a quarter mile to a half mile down the road. He stated he believes that part of the CIP budget comes from the trash. Pickleball is up there at the old dump site because it is on concrete and you cannot put grass there where the old dump was. SARA Park came about four or five years ago with the Field Assessment Study and went on for years. It is a shame they did not put Pickleball in that assessment. It would bring in tournaments to fill the hotels. There are not very many softball fields for adults here. There is not enough Pickleball Courts in town even though Los Lagos has some, the Islander has Pickleball Courts; there is just not enough courts when everyone comes into town for the winter time. Carr stated he is hoping their association will come up with 20% to 30% of the cost of the new courts for Pickleball. He doesn't believe other groups like the softball association will come up with 20M for new ballfields at SARA Park.*
- *Board Member Zieff asked if we have Pickleball Courts planned for SARA Park.*
- *Keane replied we do not have them in our plan for SARA Park, they are all designed and in our plan for Dick Samp Park.*
- *Board Member Vaughan asked what the budget for the Pickleball Courts.*
- *Keane responded 150k and that one may get tweaked. It depends on what we do in addition with the parking lot. Does it become just a roadway base material or is it just asphalted. That number may be changed.*

### **7.2 Discussion: Amenities at London Bridge Beach and Rotary Park**

- This item was tabled until the next meeting.

### **8. FUTURE AGENDA ITEMS**

- Amenities at London Bridge Beach and Rotary Park
- CIP Update
- Teen Break Discussion
- Staffing City Owned Swim Areas

### **9. FUTURE MEETINGS (fourth Monday of each month)**

- October 22, 2018
- November 26, 2018

### **10. ADJOURN**

- Meeting adjourned at 7:25pm